

**ESTES PARK MEDICAL CENTER  
BOARD OF DIRECTORS  
February 26, 2018 Regular Meeting Minutes  
Timberline Conference Room**

**Board Members in Attendance**

Mr. William C. Pinkham, Chair; Dr. David Batey, Vice-Chair; Dr. Monty Miller, Treasurer; Ms. Diane Munro, Secretary; Ms. Sandy Begley, Member-At-Large.

**Other Attendees**

Dr. Larry Leaming, CEO; Randy Brigham, Chief HR Officer; Cindy Standlee, CNO; Dr. Martin Koschnitzke, CMO; Mr. Tim Cashman, CFO; Gary Hall, CIO; Dr. Aaron Florence, COS; and others.

**Call to Order**

The Board Open Session was Called to Order at 4:02 p.m. by Mr. Pinkham, Chairman of the Board of Directors; there was a quorum present. Notice of the Board Meeting was posted in accordance with the SUNSHINE Law Regulation.

**Approval of 02/26/18 Meeting Agenda**

*A motion was made by Dr. Batey to approve the 02/26/18 meeting agenda; the motion was seconded by Dr. Miller. A verbal vote was requested – the ayes were unanimous and the motion was carried.*

**Public Comments**

- A sign-in sheet was available for community members to sign up to speak.
- Sign in sheet can be requested through the Administration office at Estes Park Medical Center.
- *No members of the community signed up to speak.*

**Board Member Comments**

- Dr. Batey stated that a family friend is currently undergoing hospice care here and reports how incredibly helpful that service has been; the staff are truly “angels on earth!” Receiving exceptional care from people locally is of great comfort to the patient and family.
- Dr. Miller reported that he has fully recovered from his accident last month after exceptional care from both EPMC and Timberline.

**Mission Stories**

None to report.

**Consent Agenda Items**

- Board Meeting Minutes
  - 01.23.18 Regular Board Meeting
  - 01.18.18 Special Board Meeting
  - 01.23.18 Special Board Meeting
- SAFETY – Chief Information Officer
- PEOPLE - Chief Human Resources Officer
- SERVICE - Chief Nursing Officer
- QUALITY - Chief Medical Officer
- FINANCE – Chief Financial Officer
- LEADERSHIP – Chief Executive Officer

➤ Chief of Staff Report

All reports are available upon request through the Administration office at Estes Park Medical Center.

***A motion was made by Ms. Munro to accept the Consent Agenda items as submitted; the motion was seconded by Ms. Begley. A verbal vote was requested – the ayes were unanimous and the motion was carried.***

**Presentations**

- Trauma Program Letter of Support – Dr. Chew requested endorsement by the Board of the EPMC Trauma Program - the State of Colorado has certified the Estes Park Medical Center Emergency Department as a Level IV Trauma Center. A draft letter of support was presented and discussed.

***A motion was made by Dr. Batey to approve and support the continued designation of Estes Park Medical Center as a Level IV Trauma Center within the Colorado statewide trauma system; the motion was seconded by Dr. Miller. A verbal vote was requested – the ayes were unanimous and the motion was carried.***

- Colorado End of Life Options Act – Ms. Amber Burkhart, Policy Analyst with the Colorado Hospital Association, discussed Proposition 106 via PowerPoint presentation. When this proposition was passed, 65% of Coloradoans supported the act. Governing Boards of Colorado hospitals have the responsibility to decide their specific hospital's position on the Colorado End-of-Life Options Act; the decision must be made to either opt-in or opt-out – specifics of each option were discussed. The previous Park Hospital District Board made the decision to opt-out. A draft policy was prepared, but not finally approved at the time. Dr. Florence shared his notes from the Medical Staff meeting that took place on this subject one year ago, at which time the Medical Staff voted to support opting-out.
- Board consensus: Look at the draft opt-out policy. Dr. Leaming will get the draft opt-out policy forwarded to the Board members, and action will be reviewed by the Board at the March 26, 2018, Board meeting.
- Brief Updates:
- DNV (Medicare Accreditation) – Dr. Leaming stated there is nothing to report at this time; we are still awaiting DNV's arrival, which is expected to take place within the next few weeks.
  - Strategic Planning – Dr. Leaming reported that he and the Board Strategic Planning Subcommittee are continuing to process the messaging around the strategic planning vision. Once this has been completed, they will meet with EPMC employees, Medical Staff, community leaders, etc.
  - Board Bylaws Committee – Dr. Leaming reported that both the Medical Staff Bylaws Committee and Board Bylaws Committee have been working on their respective bylaws. Revisions are being prepared so staff can review and provide input prior to approval.
- Finance – December 2017 Financial Report – Mr. Cashman discussed the year-end financials for 2017. The financial report for January 2018 will be presented at the March 26, 2018, Board meeting. He reported that the auditors will be here all week. He also discussed the cost report situation, and is anticipating a significant recovery from the 2016 cost report. He is reviewing whether or not he will refile the 2015 cost report. He stated he is optimistic that the 2017 cost report will yield a better rate from Medicare with a favorable recovery. The goal is to maintain a positive income from operations, and to use the taxpayers' assets for building, equipment, or new services. The Board Finance Committee propose presenting a detailed financial review to the full Board on a quarterly basis. The

Finance Committee will continue to meet monthly, and will bring any pressing issues to the Board on an as-needed basis.

- Medical Staff Credentialing Report – Ms. Begley reported that the Credentials Committee met recently, and they recommend approval by the Park Hospital District Board of Directors to credential the individuals put forward at that meeting.

- **Appointments**

Cassandra Bresnahan, MD	Courtesy, Internal Medicine (Hospitalist)
Lena Pavlish, FNP	AHP, Nurse Practitioner
Christopher Ryan, MD	Courtesy, Family Medicine (Hospitalist)

- **Reappointments**

Jacob Liao Ong, MD	Courtesy, Infectious Disease
Heath Worcester, MD	Courtesy, Pathology

- **Membership Status Change**

Guy Van der Werf, MD	Courtesy, Family Medicine
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- **Resignations (FYI only)**

Jon Nielsen, MD	Courtesy, Diagnostic Radiology
Scott Taylor, DPM	Courtesy, Podiatry
Daniel Wells, MD	Courtesy, Diagnostic Radiology

*A motion was made by Dr. Miller to accept the appointments and reappointments to the EPMC Medical Staff as submitted; the motion was seconded by Ms. Begley. A verbal vote was requested – the ayes were unanimous and the motion was carried.*

- DORA Annual Professional Review Report – Dr. Leaming briefly discussed this report, which is performed annually and concerns any disciplinary actions that have been filed; no actions/reports were filed in 2017.

*A motion was made by Dr. Miller to approve the DORA Annual Professional Review Report; the motion was seconded by Ms. Muno. A verbal vote was requested – the ayes were unanimous and the motion was carried.*

### **Unfinished/New Business**

- Epic/Lawson UCHHealth Agreement – Mr. Hall reported that the proposed agreement is still under review. Proposed scheduling is also in the works. We will update the Board on our progress going forward.
- Potential Legal Action – Dr. Leaming reported that a previously reported forensic audit and resultant recommendations have been completed; no legal action will be taken and this case is considered closed.

*A motion was made by Dr. Batey to enter into Executive Session, pursuant to § 24-6-402(4)(e), C.R.S., to discuss negotiations associated with the implementation of the Strategic Plan; the motion was seconded by Dr. Miller. A verbal vote was requested – the ayes were unanimous and the motion was carried; Open Session was adjourned.*

**Executive Session**

Executive Session Called to Order at 6:10 p.m.

*A motion was made by Dr. Miller to adjourn Executive Session and reconvene Open Session; the motion was seconded by Ms. Munro. A verbal vote was requested – the ayes were unanimous and the motion was carried; Executive Session was adjourned.*

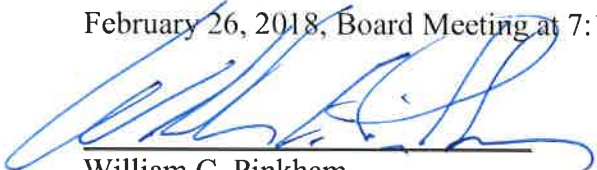
**Open Session Reconvened**

Open Session was reconvened and Called to Order at 7:17 p.m.

The next Regular Board Meeting is scheduled for March 26, 2018, 4:00-6:00 p.m.

**Adjournment**

The Chairman of the Estes Park Medical Center Board of Directors, Mr. William Pinkham, adjourned the February 26, 2018, Board Meeting at 7:18 p.m.



William C. Pinkham  
**Board Chair**

APPROVED