

Park Hospital District

NOTICE

SPECIAL BOARD MEETING

OF THE PARK HOSPITAL DISTRICT BOARD OF DIRECTORS

Wednesday, June 10, 2026

at 8:00 a.m.

District Administration Office – Vert Conference Room

1280 Big Thompson Avenue, Estes Park, CO 80517

PUBLIC NOTICE is hereby given that the Park Hospital District Board of Directors will hold a Special Meeting to review and discuss governance and policy matters. Action may be taken by the Board on items listed on the meeting agenda.

AGENDA

1. Call to Order

2. Approval of Agenda

3. Executive Session

Executive Session pursuant to § 24-6-402(4)(b), C.R.S., for the purpose of receiving legal advice regarding the Ascensus retirement plan and related financial obligations, and regarding the Memorandum of Understanding with UCHHealth, including flow of funds and the associated budget request.

4. Return to Open Session

5. Consideration of Ascensus Retirement Plan Obligations and Related Invoices

(Discussion/Action)

6. Consideration of Memorandum of Understanding Budget Request and Flow of Funds

(Discussion/Action)

7. Consideration of Request for Inventory of Historical Park Hospital District Records

(Discussion/Action)

8. Citizen and Board Comments

9. Proposed Agenda Items for Future Meetings

10. Adjournment

The Board reserves the right to consider other appropriate items not available at the time the agenda was prepared.

Janet Zeschin, Board Secretary

Agenda Title: Executive Session

Executive Session pursuant to § 24-6-402(4)(b), C.R.S., for the purpose of receiving legal advice regarding the Ascensus retirement plan and related financial obligations, and regarding the Memorandum of Understanding with UCHealth, including flow of funds and the associated budget request.

Board Action Needed:

Motion to enter Executive Session by announcing the topic to be discussed and citing the specific statute that authorizes the Executive Session; need 2/3 approval.

Example: "I move that we enter Executive Session pursuant to §24-6-402(4)(b), C.R.S., for the purpose of receiving legal advice regarding the Ascensus retirement plan and related financial obligations, and regarding the Memorandum of Understanding with UCHealth, including flow of funds and the associated budget request."

Agenda Title: Return to Open Session

Board Action Needed:

Motion to exit Executive Session and return to open session.

Agenda Title: Consideration of Ascensus Retirement Plan Obligations, Payment Options, and Related Invoices (Discussion/Action)

Background Information:

The Board has been discussing matters related to the District's retirement plan obligations and communications with Ascensus and related parties. Updates have been received regarding available options, administrative requirements, and potential financial obligations associated with the retirement plan.

The District has also received invoices related to the Ascensus retirement plan and associated administrative services. Questions have been raised regarding the District's obligations, available payment options, and the appropriate process for addressing the outstanding invoices.

Prior to consideration of this agenda item, the Board will receive legal advice in executive session regarding the Ascensus retirement plan and related financial obligations. This agenda item is intended to provide the Board with an opportunity to discuss any new information received, consider available options, and determine appropriate next steps regarding the District's retirement plan obligations and related invoices. Depending on the information presented and Board discussion, formal action may be considered.

Board Action Needed:

Discuss the matter and provide direction or take action regarding the District's retirement plan obligations and related Ascensus invoices, including authorization of payment of outstanding invoices and any other actions determined appropriate by the Board.

Agenda Title: Consideration of Memorandum of Understanding Budget Request and Flow of Funds (Discussion/Action)

Background Information:

The District and UCHealth have been engaged in ongoing discussions regarding a proposed Memorandum of Understanding (MOU) addressing certain financial matters between the parties. As part of those discussions, information has been provided regarding the flow of funds between the District and UCHealth, as well as a related budget request.

Prior to consideration of this agenda item, the Board will receive legal advice in executive session regarding the proposed MOU, flow of funds, and related budget matters. This agenda item is intended to provide the Board with an opportunity to discuss any new information received, consider the financial and operational implications of the proposed arrangements, and determine appropriate next steps.

Depending on the information presented and Board discussion, formal action may be considered, including direction regarding the proposed MOU and any associated budget adjustments or funding requests.

Board Action Needed:

Discuss the proposed Memorandum of Understanding, related flow of funds, and associated budget request, and provide direction or take action as determined appropriate by the Board.

Or

Consider approval of the proposed Memorandum of Understanding with UCHealth and authorize any associated budget amendments, transfers, or other actions necessary to implement the Board's decision.

Agenda Title: Consideration of Request for Inventory of Historical Park Hospital District Records (Discussion/Action)

Background Information:

At its June 2026 meeting, the Board discussed submitting a formal request to UCHHealth/Estes Valley Medical Center for historical Park Hospital District records. Following additional review, staff identified an opportunity to refine the request to better focus on records required to be retained pursuant to Colorado Special District records retention requirements.

Rather than requesting immediate production of all historical records, the revised draft requests an inventory of governance-related District records that may be maintained by UCHHealth, Estes Park Health, legal counsel, or other custodians. The inventory would identify the general description of records, date ranges, formats, and storage locations, allowing the Board to better understand what records exist before determining whether any records should be transferred, copied, or otherwise preserved.

The revised approach is intended to:

- Focus on District governance, election, financial oversight, legal, property, and historical records.
- Exclude hospital operational records, personnel records, patient records, and other records maintained solely for hospital operations.
- Identify records that may be stored by third parties, legal counsel, or archived systems.
- Identify records known to have been transferred, destroyed, archived, or otherwise unavailable.
- Assist the District in evaluating its long-term records management and preservation needs.

The proposed request is based upon the District's responsibility to preserve records required under applicable Colorado records retention requirements and to maintain a complete historical record of District governance activities.

Attachments:

☐ Resolution
☐ Report
☐ Contract

☐ Letter
☐ Minutes
☐ Map

☒ Other
Draft Request for Inventory of
Historical District Records

Board Action Needed:

Review and discuss the revised draft request and provide direction regarding the scope of the inventory, categories of records requested, and whether the letter should be transmitted to UCHHealth following any modifications approved by the Board.

Suggested Motion:

A Motion to (approve, deny, or modify) the revised request for an inventory of historical Park Hospital District records, substantially in the form presented, and authorize the Board Secretary to transmit the request following any final revisions approved by the Board.

Park Hospital District

1230 Big Thompson Avenue, Box 112
Estes Park, Colorado 80517

June 10, 2026

DRAFT

Vern Carda, President
UCHealth Estes Valley Medical Center
555 Prospect Avenue
P.O. Box 2740
Estes Park, CO 80517

Re: Request for Inventory of Historical Park Hospital District Records

Dear Mr. Carda:

On behalf of the Park Hospital District Board of Directors, the District is requesting an inventory of historical District records required to be retained pursuant to applicable Colorado records retention schedules and guidance that are currently maintained, stored, or otherwise accessible by Estes Park Health/UCHealth, whether in digital or hard-copy format.

As part of the District's ongoing governance and records management responsibilities, the Board is working to identify and preserve those records required to be maintained pursuant to Colorado Special District records retention requirements. The District is not requesting immediate production of all records at this time. Rather, the District requests an inventory or summary of responsive records, including their general description, format (electronic or hard-copy), approximate date range, and storage location, to assist the Board in determining what records should be transferred, copied, or otherwise preserved.

The District's request is limited to records relating to the governance, formation, legal authority, financial oversight, elections, property ownership, and historical activities of the Park Hospital District. The District is not requesting hospital operational records, patient records, personnel records, medical records, employment files, credentialing records, or other records maintained solely for the operation and administration of the hospital or healthcare system, except to the extent such records are necessary to document official District governance actions or ownership interests.

This request is intended to assist the District in identifying records of continuing governance and historical significance that may remain in the possession or control of Estes Park Health, UCHealth, legal counsel, or other custodians following the transfer of hospital operations and assets pursuant to the Affiliation Agreement and related transaction documents.

The categories of records requested for inventory are attached as *Attachment A*.

As you are aware, Colorado special districts are required to maintain certain public records pursuant to applicable records retention requirements, including guidance published by the Colorado State Archives.

If responsive records are stored in multiple locations, archived systems, or under the custody of prior administrators, legal counsel, consultants, or third-party vendors, the District requests that those records also be identified as part of the inventory.

The District also requests that any District records known to have been destroyed, transferred, archived, or otherwise disposed of be identified to the extent such information is available, including the approximate date and authority for such action, if known.

This request is being made pursuant to direction provided by the Park Hospital District Board of Directors at a duly noticed public meeting.

The District appreciates your cooperation and respectfully requests a written response within seven (7) to ten (10) days of receipt of this letter regarding the status of this request and the anticipated timeline for completing the inventory. The Board would welcome the opportunity to discuss the inventory and determine the most appropriate method for preservation, transfer, or access to any identified records.

Sincerely,

PARK HOSPITAL DISTRICT

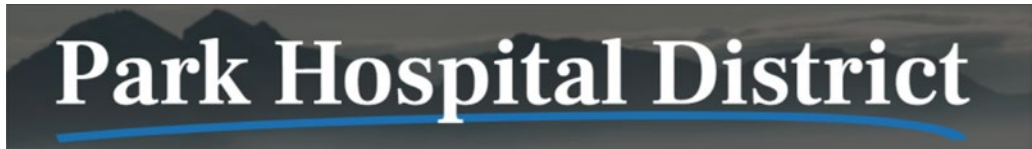
Janet Zeschin
Secretary, Board of Directors

ATTACHMENT A

Requested Categories of Historical Park Hospital District Records

For each category below, the District requests an inventory identifying, to the extent known, the general description of records, date range, format (electronic or hard-copy), and storage location.

1. Organizational and Formation Records
 - Petitions, court orders, certificates of organization, boundary maps, legal descriptions, and related documents establishing the District.
2. Bylaws and Governance Documents
 - All versions of the District's bylaws, amendments, governance policies, rules, regulations, and related governance documents.
3. Board Meeting Records
 - Approved Board meeting minutes, special meeting minutes, resolutions, orders, and other official Board actions.
4. Election and TABOR Records
 - Director election records, election results, notices, canvass records, TABOR election materials, and related election documentation.
5. Financial and Audit Records
 - Annual audits, annual budgets, budget amendments, financial statements, mill levy certifications, and other significant financial records.
6. Property and Asset Records
 - Deeds, easements, rights-of-way, leases, appraisals, and records relating to the acquisition, ownership, transfer, or disposition of District assets and real property.
7. Agreements Affecting District Governance or Operations
 - Intergovernmental agreements, lease agreements, affiliation agreements, memoranda of understanding, and other agreements affecting the District's governance, authority, assets, or operations.
8. Legal and Historical Governance Records
 - Legal opinions, litigation settlement agreements, and other records of continuing significance relating to the District's governance, powers, duties, or authority.
9. Strategic, Planning, and Historical Records
 - Master plans, strategic plans, annual reports, organizational histories, and other records documenting the historical development and activities of the District.
10. Records Management Information
 - Any existing records inventories, records retention schedules, and information regarding District records known to have been transferred, archived, destroyed, or otherwise unavailable, including the approximate date and authority for such action, if known.



June 10, 2026

Agenda Item: 8

Agenda Title: Citizen and Board Comments

Background Information:

This item is placed on the agenda to give members of the audience an opportunity to comment on any item not on the agenda. It is also an opportunity for the Board to make comments on items that are not covered in the agenda

The Board may either wish to respond to the citizens' comment depending on the background information available or listen to the comments without taking any action. The Board may also table the discussion to a future meeting allowing time for staff to prepare background

Attachments:

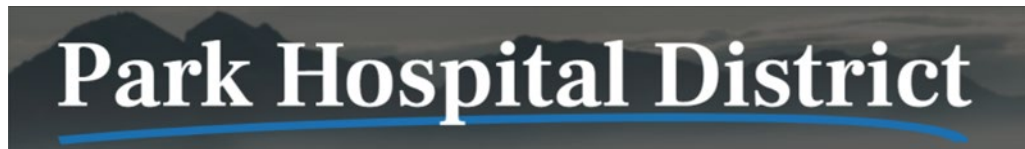
☐ Resolution
☐ Report
☐ Contract

☐ Letter
☐ Minutes
☐ Map

☐ Other:

Board Action Needed:

No action can be taken from citizens or Board comments since such comments were not included on the posted agenda.



June 10, 2026

Agenda Item: 9

Agenda Title: Proposed Agenda Items for Future Meetings

Background Information:

The Board will discuss and identify potential agenda items for upcoming meetings. This provides an opportunity for Board members to suggest topics for future consideration, ensure alignment with District priorities, and support effective meeting planning.

This item is intended to facilitate forward-looking discussion and assist with the development of future meeting agendas.

Board Action Needed:

None. Discussion only. Direction may be provided for future agenda planning.